ERASMUS+

GUIDE FOR EXPERTS
ON
QUALITY ASSESSMENT OF ERASMUS+ ACTIONS

managed by the Education, Audiovisual and Culture Executive Agency
Part II

ACTION-SPECIFIC INFORMATION

Sector Skills Alliances
Table of Contents

ANNEXES ............................................................................................................................ 4

ANNEX 1 Criteria to assess an application submitted under Sector Skills Alliance action ................................................................................................................................. 5

ANNEX 2 Declaration of absence of conflict of interests and of confidentiality (for information, the declaration will form an integral part of the contract). ......................................................................................................................... 6

ANNEX 3 Reference documents on policy priorities ........................................................................ 8

ANNEX 3.a Transversal policy priorities for education, training and youth ............................................................................................................................................................................. 8

ANNEX 3.b Policy priorities for vocational education and training ...... 9

ANNEX 3.c New strategic approach for implementing a new strategic Approach (Blueprint) to sectoral Cooperation on Skills .............. 10

ANNEX 4 ........................................................................................................................................ 12

ANNEX 4.a Individual assessment form template for Sector Skills Alliance action .......................................................... 12

ANNEX 4.b Consolidated Quality Assessment Form template for Sector Skills Alliance action .......................................................... 16
ANNEXES

Action-specific annexes contain detailed information on the selection and assessment procedures of this action insofar that they differ from the general framework laid out in the general part of the guide.

They **must be read in conjunction** with the **general part** of the guide to gain complete overview of the respective selection procedure.

The **general part** of the guide [can be downloaded here](#).
ANNEX 1 Criteria to assess an application submitted under Sector Skills Alliance action

Criteria used to assess an application submitted under Sector Skills Alliance action are found in the Call for proposals/Applicants' Guidelines

- **Eligibility Criteria:** Please refer to the Applicants' Guidelines for the detailed criteria

- **Award Criteria:** Please refer to the Applicants' Guidelines for the detailed criteria and elements of analysis.
Title of Call for proposals: [replace this text]

Reference: Call for proposal [include reference here]

I. Conflict of interests

I, the undersigned [Surname, family name], having been appointed as an expert for the abovementioned call, declare that I am aware of Article 57 of the Financial Regulation, which states that:

"1. Financial actors and other persons involved in budget implementation and management, including acts preparatory thereto, audit or control shall not take any action which may bring their own interests into conflict with those of the Union.

Where such a risk exists, the person in question shall refrain from such action and shall refer the matter to the authorising officer by delegation who shall confirm in writing whether a conflict of interests exists. The person in question shall also inform his or her hierarchical superior. Where a conflict of interests is found to exist, the person in question shall cease all activities in the matter. The authorising officer by delegation shall personally take any further appropriate action.

2. For the purposes of paragraph 1, a conflict of interests exists where the impartial and objective exercise of the functions of a financial actor or other person, as referred to in paragraph 1, is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other shared interest with a recipient."

I hereby declare that I do not fall under any of the following circumstances in which a conflict of interests might exist. I confirm that, if I discover before or during the evaluation that a conflict of interests exists, I will declare it immediately to the Agency.

1/Disqualifying conflict of interests:

— Involvement in the preparation of the proposal;
— Direct benefit in case of acceptance of the proposal;
— Close family relationship with any person representing a participating organisation in the proposal;
— Director, trustee or partner of a participating organisation;
— Current employment by a participating organisation;
— Current involvement in a contract or collaboration with a participating organisation;
— Any other situation that compromises my ability to evaluate the proposal impartially.
2/Potential conflict of interests:

— Employment by one of the participating organisation within the previous three years;

— Involvement in a contract or collaboration with a participating organisation within the previous three years;

— Any other situation that could cast doubt on my ability to evaluate the proposal impartially, or that could reasonably appear to do so in the eyes of a third party (Ex. Past or current personal relationships, nationality, political affinity, etc.).

I hereby declare that I fall under one or more of the above circumstances (please specify which and explain):

"Ex. In case of employment by a structure including different departments or institutes, please specify the degree of autonomy between them.

I hereby declare on my honour that the disclosed information is true and complete to the best of my knowledge.

II. Confidentiality and personal data protection

I also confirm that I will keep all matters entrusted to me confidential and will process the personal data I receive only for the purposes of the performance of the present evaluation. If unnecessary or excessive personal data are contained in the documents submitted by the applicant, I will not process them further or take them into account for the evaluation of the proposal. I will not communicate outside the panel any confidential information that is revealed to me or that I have discovered. I will not make any adverse use of information given to me.

Signed: ……………………… Date/Place:

Name (in capitals):

1 In case of false, incomplete or incorrect statements or failure to provide information in an attempt to obtain the contract or any benefit resulting therefrom, or where this was the effect of the action, this constitutes a breach of the contract between the Agency and the expert. The Agency may decide to terminate the contract and to recover any sums paid to the Contractor under the order (cf. Article 8 of the General Conditions).
ANNEX 3 Reference documents on policy priorities

ANNEX 3.a Transversal policy priorities for education, training and youth

- **Education and Training 2020 in EUROPE 2020**
  
  Europe 2020:  
  [http://ec.europa.eu/europe2020/index_en.htm](http://ec.europa.eu/europe2020/index_en.htm)

  Europe 2020 targets:  
  [http://ec.europa.eu/europe2020/targets/eu-targets/](http://ec.europa.eu/europe2020/targets/eu-targets/)

  Country-specific recommendations 2015:  

  Education and Training 2020 (ET2020):  

  "Council conclusions on the role of education and training in the implementation of the ‘Europe 2020’ strategy":  

  "Council conclusions of 26 November 2012 on education and training in Europe 2020 — the contribution of education and training to economic recovery, growth and jobs":  

  "Council Conclusions on investing in education and training — a response to Rethinking Education: Investing in skills for better socio-economic outcomes and the 2013 Annual Growth Survey":  

  Joint Council/Commission report on education and training 2020:  

  Rethinking Education: Investing in skills for better socio-economic outcomes:  

- **Information and Communications Technology (ICT) and Open Education Resources (OER):**

  The Future of Learning: New Ways to Learn New Skills for Future Jobs:  

  Opening up Education:  

  Open Educational Resources and practices in Europe:  
Up-scaling Creative Classrooms in Europe:
http://is.jrc.ec.europa.eu/pages/EAP/SCALECCCR.html

Digital Competence: Identification and European-wide validation of its key components for all levels of learners:
http://is.jrc.ec.europa.eu/pages/EAP/DIGCOMP.html

ANNEX 3.b Policy priorities for vocational education and training

- The European policy in the field of education and training

  The Bruges Communiqué on enhanced European cooperation in vocational education and training, 2011-2020:

  Riga conclusions 2015 on a new set of medium-term deliverables in the field of VET for the period 2015-2020, as a result of the review of short-term deliverables defined in the 2010 Bruges Communiqué:

  "Vocational education and training for better skills growth and jobs":

  "Work-based Learning in Europe. Practices and policy pointers":

- More information on policies:

- Recognition and transparency

  European Qualifications Framework:
  http://ec.europa.eu/eqf/home_en.htm

  The European Credit system for Vocational Education and Training (ECVET):

  Europass:

  The European Quality Assurance Reference Framework (EQAVET):

- Skills needs identification

  Cedefop research on skills needs and imbalances:

  EU Skills Panorama:
  http://euskillspanorama.cedefop.europa.eu/
The classification of European Skills, Competences, Qualifications and Occupations (ESCO):
https://ec.europa.eu/esco/home

European Sector Skills Councils:
http://ec.europa.eu/social/main.jsp?catId=784

New Skills Agenda

Key competences

Key enabling technologies (KET's)
https://ec.europa.eu/growth/industry/key-enabling-technologies/eu-actions_en#kets_skills

ANNEX 3.c New strategic approach for implementing a new strategic Approach (Blueprint) to sectoral Cooperation on Skills

Blueprint for Sectoral Cooperation on Skills

Digital Competence Framework for Citizens:

Entrepreneurship Competence Framework:

European e-Competence Framework (e-CF):
http://www.ecompetences.eu/

Practical framework for including sectoral skills evidence in the Skills Panorama

Automotive:

The sectorial competitiveness strategy - outcome of GEAR 2030 process
https://ec.europa.eu/growth/sectors/automotive/policy-strategy_en

Defence:

European Global Strategy on Foreign and Security Policy, June 2016.

http://ec.europa.eu/DocsRoom/documents/11062/attachments/1/translations

Implementation Roadmap for the Communication, COM(2014)387
December 2013 European Council Conclusions.

Study on Skills and Competences in Defence, 2015

**Maritime technology:**

The results of the Sector Skills Council on Maritime Technology:

The Communication on Innovation in the Blue economy: realising the potential of our seas and oceans for jobs and growth:

The call for proposals "Blue Careers in Europe

**Tourism:**

Study “Mapping and Performance check of the supply side of tourism education and training

Study “Mapping the skills needs to improve the accessibility and safety of tourism services for disabled people and people with special needs

The results of the informal Consultation on how to better target EU initiatives and funding opportunities for developing skills in the tourism sector
https://ec.europa.eu/growth/sectors/tourism/support-business/skills_en

The follow-up to the Call for proposals: "Enhancing quality jobs, apprenticeships and traineeships in the tourism sector across Europe” published on 5 April 2016
https://ec.europa.eu/growth/sectors/tourism/support-business/skills_en
ANNEX 4

ANNEX 4.a Individual assessment form template for Sector Skills Alliance action

For detailed information on the assessment of award criteria, the range of scores and the respective quality levels please refer to the Guide for Experts section.

Erasmus + Programme

Sector Skills Alliances
Lot 1 Sector Skills Alliances for Skills needs identification

Individual Assessment Form 2017

EXPERT'S NAME: ……………………………………………………………

DATE: ………………………… VERSION NUMBER: …………. 

PROPOSAL INFORMATION:

Applicant organisation: ………………………………………

Proposal Number: ……………………………………………….

Proposal Title: …………………………………………………

I hereby confirm that I am not in a position of conflict of interest with regard to this proposal.

Signature: …………………………………………………………………….. Date: ………………..

 ✓ Thresholds

In order to be considered for funding an application has to score:
✓ at least 70 points in total and
✓ at least 13 points for the criteria "relevance of the proposal" and "quality of the project team and cooperation arrangements", 16 points for the criterion "quality of the project design and implementation", and 11 points for the criterion "impact and dissemination".

The overall final score is to be calculated as the sum of the points given for each award criterion.

Please indicate if the proposal conforms to the funding framework and addresses the action to which it is submitted?

Yes: ☐ No: ☐

Even if you chose "no" please continue with the detailed assessment.
Review of Topics Addressed (Part B.2 of the Application Form)

Please indicate whether the options presented in Part B.2 of the Application Form provide an accurate thematic overview of the proposal according to your understanding.

Yes: ☐ No: ☐

Please specify any topics that should be deselected and/or added to provide an accurate typology of the project:

Assessment Grid

<table>
<thead>
<tr>
<th>Award Criteria</th>
<th>Score</th>
<th>Min threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 RELEVANCE OF THE PROPOSAL</td>
<td>… / 25</td>
<td>13 points</td>
</tr>
<tr>
<td>AWARD CRITERION (APPLICANTS' GUIDELINES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Link to policy: the proposal contributes to achieving the European objectives in the field of Skills identification and anticipation;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Digital skills: extent to which the proposal foresees investigation in the needs of digital skills. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Green skills: extent to which the proposal foresees investigation in the needs of green skills. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Purpose: the proposal is relevant to the objectives of the Action (see section &quot;What are the aims of a Sector Skills Alliance&quot;);</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Consistency: the objectives are based on a sound needs analysis; they are clearly defined, realistic and address issues relevant to the participating organisations and to the Action;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Innovation: the proposal considers state-of-the-art methods and techniques, and leads to innovative results and solutions;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• European added value: the proposal demonstrates clearly the added value generated through its transnationality.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments

| 2 QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION | … / 30 | 16 points |
| AWARD CRITERION (APPLICANTS' GUIDELINES) | | |
| • Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate activities to meet the identified needs and lead to the expected results; | | |
| • Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination); | | |
| • Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity; | | |
| • Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated; | | |
| • Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project. | | |

Comments

| 3 QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS | … / 25 | 13 points |
### AWARD CRITERION (APPLICANTS’ GUIDELINES)

- **Configuration:** the composition of the Alliance is in line with the project objectives, bringing together as relevant the expertise and competences required in skills identification and anticipation, skills supply, and skills policy issues more generally. The partners combine systemic and sector-related information with a solid knowledge of skills needs and training practices in their economic sector. The participation of European and/or national social partners with a clear attribution of a role to identify and anticipate skills needs in the given sector is highly relevant. The representativeness and expertise of the partners in the sector concerned and at European level is convincingly demonstrated. The spread and representativeness of relevant partners over the Programme Countries involved in the Alliance should be such that the Alliance has high potential for impact in several of the countries covered by the Alliance (e.g. through the participation of a European sector organisation or European social partners);

- **Commitment:** the distribution of responsibilities and tasks is clear, appropriate, and demonstrates the commitment and active contribution of all participating organisations in relation to their specific expertise and capacity;

- **Tasks:** the coordinator shows high quality management and coordination of transnational networks and leadership in complex environment. Individual tasks are allocated on the basis of the specific know-how of each partner;

- **Collaboration/Team spirit:** an effective mechanism is proposed to ensure a good coordination, decision-making and communication between the participating organisations, participants and any other relevant stakeholder.

### Comments

| 4 | IMPACT AND DISSEMINATION | … / 20 | 11 points |

### AWARD CRITERION (APPLICANTS’ GUIDELINES)

- **Exploitation:** the proposal demonstrates how the outcomes of the Alliance will be used by the partners and other stakeholders. It provides means to measure exploitation within project lifetime and after;

- **Dissemination:** the proposal provides a clear plan for the dissemination of results, and includes appropriate activities and their timing, tools and channels to ensure that the results and benefits will be spread effectively to the stakeholders policy makers, guidance professionals, enterprises and young learners in compulsory education concerning occupations with high labour market demand or new business creation potential; within and after the project’s lifetime; the proposal indicates which partners will be responsible for dissemination and demonstrates the relevant experience that they have in dissemination activities;

- **Impact:** the proposal shows societal and economic relevance and outreach. It is likely to significantly increase partners' capacity to implement relevant training in the European context. It also provides pertinent measures to monitor progress and assess the expected impact (short- and long-term);

- **Open access:** If relevant, the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences and in linked open data format, and does not contain disproportionate limitations;

- **Sustainability:** the proposal includes appropriate measures and resources to ensure that the results and benefits achieved by the Alliance will be sustained beyond the project lifetime. (i.e. how the information on future skills needs can be addressed in the sector through training provision and curriculum design. This could be VET-based or other training. The proposal explains how and with which resources (other than EU funds) this will be done.

### Comments

| Total (points) | … / 100 | 70 points |
| Total (%) | … % | 70 % |
Comments to the Executive Agency:

(Please write here any confidential remarks you may have on the proposal)
ANNEX 4.b Consolidated Quality Assessment Form template for Sector Skills Alliance action

For detailed information on the assessment of award criteria, the range of scores and the respective quality levels please refer to the Guide for Experts section.

Erasmus + Programme
Sector Skills Alliances
Lot 1 Sector Skills Alliances for Skills needs identification

Consolidated Assessment Form 2017

EXPERTS’ NAMES:

EXPERT 1

EXPERT 2

EXPERT 3

…………………………… ……………………………………… ……………………………..

DATE: ………………………… VERSION NUMBER: …………..

PROPOSAL INFORMATION:

Applicant organisation: ………………………………………

Proposal Number: ……………………………………………

Proposal Title: ……………………………………………

Both of the experts involved in consolidation should sign below:

Signature Expert 1: ………………………………………………………………………………………….. Date: …………..

Signature Expert 2: ………………………………………………………………………………………….. Date: …………..

Signature Expert 3: ………………………………………………………………………………………….. Date: …………..

✓ Thresholds

In order to be considered for funding an application has to score:
✓ at least 70 points in total and
✓ at least 13 points for the criteria "relevance of the project" and "quality of the project team and the cooperation arrangements", 16 points for the criteria "quality of the project design and implementation", and 11 points for the criterion "impact and dissemination".

The overall final score is to be calculated as the sum of the points given for each award criterion.

Please indicate if the proposal conforms to the funding framework and addresses the action to which it is submitted?

Yes: ☐ No: ☐

Even if you chose "no" please continue with the detailed assessment.
Review of Topics Addressed (Part B.2 of the Application Form)

Please indicate whether the options presented in Part B.2 of the Application Form provide an accurate thematic overview of the proposal according to your understanding.

Yes: ☐ No: ☐

Please specify any topics that should be deselected and/or added to provide an accurate typology of the project:

### Assessment Grid

<table>
<thead>
<tr>
<th>Award Criteria</th>
<th>Score</th>
<th>Min threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RELEVANCE OF THE PROPOSAL</td>
<td>… / 25</td>
</tr>
<tr>
<td>2</td>
<td>QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION</td>
<td>… / 30</td>
</tr>
<tr>
<td>3</td>
<td>QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS</td>
<td>… / 25</td>
</tr>
</tbody>
</table>

**AWARD CRITERION (APPLICANTS' GUIDELINES)**

- Link to policy: the proposal contributes to achieving the European objectives in the field of Skills identification and anticipation;
- Digital skills: extent to which the proposal foresees investigation in the needs of digital skills. Proposals including this aspect will be considered highly relevant;
- Green skills: extent to which the proposal foresees investigation in the needs of green skills. Proposals including this aspect will be considered highly relevant;
- Purpose: the proposal is relevant to the objectives of the Action (see section "What are the aims of a Sector Skills Alliance");
- Consistency: the objectives are based on a sound needs analysis; they are clearly defined, realistic and address issues relevant to the participating organisations and to the Action;
- Innovation: the proposal considers state-of-the-art methods and techniques, and leads to innovative results and solutions;
- European added value: the proposal demonstrates clearly the added value generated through its transnationality.

**Comments**

- Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate activities to meet the identified needs and lead to the expected results;
- Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination);
- Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity;
- Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated;
- Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project.

**Comments**

- Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate activities to meet the identified needs and lead to the expected results;
- Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination);
- Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity;
- Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated;
- Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project.
| AWARD CRITERION (APPLICANTS’ GUIDELINES) | Configuration: the composition of the Alliance is in line with the project objectives, bringing together as relevant the expertise and competences required in skills identification and anticipation, skills supply, and skills policy issues more generally. The partners combine systemic and sector-related information with a solid knowledge of skills needs and training practices in their economic sector. The participation of European and/or national social partners with a clear attribution of a role to identify and anticipate skills needs in the given sector is highly relevant. The representativeness and expertise of the partners in the sector concerned and at European level is convincingly demonstrated. The spread and representativeness of relevant partners over the Programme Countries involved in the Alliance should be such that the Alliance has high potential for impact in several of the countries covered by the Alliance (e.g. through the participation of a European sector organisation or European social partners); Commitment: the distribution of responsibilities and tasks is clear, appropriate, and demonstrates the commitment and active contribution of all participating organisations in relation to their specific expertise and capacity; Tasks: the coordinator shows high quality management and coordination of transnational networks and leadership in complex environment. Individual tasks are allocated on the basis of the specific know-how of each partner; Collaboration/Team spirit: an effective mechanism is proposed to ensure a good coordination, decision-making and communication between the participating organisations, participants and any other relevant stakeholder. |
| Comments |
| 4 | IMPACT AND DISSEMINATION | … / 20 | 11 points |
| AWARD CRITERION (APPLICANTS’ GUIDELINES) | Exploitation: the proposal demonstrates how the outcomes of the Alliance will be used by the partners and other stakeholders. It provides means to measure exploitation within project lifetime and after; Dissemination: the proposal provides a clear plan for the dissemination of results, and includes appropriate activities and their timing, tools and channels to ensure that the results and benefits will be spread effectively to the stakeholders policy makers, guidance professionals, enterprises and young learners in compulsory education concerning occupations with high labour market demand or new business creation potential; within and after the project’s lifetime; the proposal indicates which partners will be responsible for dissemination and demonstrates the relevant experience that they have in dissemination activities; Impact: the proposal shows societal and economic relevance and outreach. It is likely to significantly increase partners’ capacity to implement relevant training in the European context. It also provides pertinent measures to monitor progress and assess the expected impact (short- and long-term); Open access : If relevant, the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences and in linked open data format, and does not contain disproportionate limitations; Sustainability: the proposal includes appropriate measures and resources to ensure that the results and benefits achieved by the Alliance will be sustained beyond the project lifetime. (i.e. how the information on future skills needs can be addressed in the sector through training provision and curriculum design. This could be VET-based or other training. The proposal explains how and with which resources (other than EU funds) this will be done. |
| Comments |
| Total (points) | … / 100 | 70 points |
| Total (%) | … % | 70 % |
Comments to the Executive Agency:

(Please write here any confidential remarks you may have on the proposal)
For detailed information on the assessment of award criteria, the range of scores and the respective quality levels please refer to the Guide for Experts section.

Erasmus + Programme

Sector Skills Alliances
Lot 2 Sector Skills Alliances for design and delivery of VET

Individual Assessment Form 2017

EXPERTS’ NAMES:

EXPERT 1
EXPERT 2
EXPERT 3

DATE: ………………………. VERSION NUMBER: …………..

PROPOSAL INFORMATION:

Applicant organisation: ……………………………………..

Proposal Number: …………………………………………..

Proposal Title: …………………………………………..

Both of the experts involved in consolidation should sign below:

Signature Expert 1: ………………………………………………………………………….. Date: ………………….

Signature Expert 2: ………………………………………………………………………….. Date: …………………

Signature Expert 3: ………………………………………………………………………….. Date: …………………

✓ Thresholds

In order to be considered for funding an application has to score:
✓ at least 70 points in total and
✓ at least 13 points for the criteria "relevance of the project" and "quality of the project team and cooperation arrangements", 16 points for the criteria "quality of the project design and implementation", and 11 points for the criterion "impact and dissemination".

The overall final score is to be calculated as the sum of the points given for each award criterion.

Please indicate if the proposal conforms to the funding framework and addresses the action to which it is submitted?

Yes: ☐ No: ☐

Even if you chose "no" please continue with the detailed assessment.
Review of Topics Addressed (Part B.2 of the Application Form)

Please indicate whether the options presented in Part B.2 of the Application Form provide an accurate thematic overview of the proposal according to your understanding.

Yes: ☐ ☐ No: ☐

Please specify any topics that should be deselected and/or added to provide an accurate typology of the project:

Assessment Grid

<table>
<thead>
<tr>
<th>Award Criteria</th>
<th>Score</th>
<th>Min threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong> RELEVANCE OF THE PROPOSAL</td>
<td></td>
<td>13 points</td>
</tr>
<tr>
<td>AWARD CRITERION (APPLICANTS' GUIDELINES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Link to EU policy and initiatives: the proposal takes into account and contributes to achieving the European objectives in the field of VET; takes into account and contributes to give visibility to existing EU tools and initiatives for skills development; draws on the work of a European Sector Skills Council where relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• VET representation: the Alliance includes partners that adequately represent VET design and delivery;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Sector representation: the Alliance includes partners that adequately represent the sector concerned;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Digital skills: extent to which the proposal integrates digital skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Green skills: extent to which the proposal integrates green skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Purpose: the proposal is relevant to the objectives of the action, themes and activities described in section 2;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Consistency: the objectives are based on a sound needs analysis; they are clearly defined, realistic and address issues relevant to the participating organisations and to the action;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Innovation: the proposal considers state-of-the-art methods and techniques, and leads to innovative results and solutions;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• European added value: the proposal demonstrates clearly the added value generated through its trans-nationality.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2</strong> QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION</td>
<td>… / 30</td>
<td>16 points</td>
</tr>
</tbody>
</table>

Comments
<p>| AWARD CRITERION | Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate, concrete and practical activities to meet the identified needs and lead to the expected results; Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination); Methodology: the proposal is compliant and makes use of EU instruments and tools related to skills and occupations such as the EQF, ECVET, EQAVET, Europass, EURES, Drop Pin, ESCO, etc. Whenever possible, the proposal takes into consideration and capitalizes on previous relevant activities (e.g. Member States initiatives, Knowledge Innovation Communities-KIC of the EIT, previous and on-going Sector Skills Alliances. It uses the learning outcomes approach, ECVET (units of learning outcomes) and quality assurance principles in line with EQAVET; Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity; Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated; The quality of arrangements for the recognition and validation of participants' learning outcomes, in line with European transparency and recognition tools and principles; Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project. |
| Comments |
| 3 | QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS |
| AWARD CRITERION (APPLICANTS' GUIDELINES) | Configuration: the composition of the Alliance is in line with the project objectives, bringing together as relevant the expertise and competences required in curriculum design, qualification standards design, training delivery methodology and training policy. The representativeness and expertise of the partners in the sector concerned and at European level is convincingly demonstrated. The partners combine systemic and sector-related information with a solid knowledge of skills needs and training practices in their economic sector. The participation of European social partners and/or national social partners in the countries covered by the Alliance with a clear attribution of a role to develop the curriculum and ensure work-based learning is highly relevant. The spread and representativeness of relevant partners over the Programme Countries involved in the Alliance should be such that the Alliance has high implementation capacity in the countries covered by the Alliance (e.g. through the participation of a European sector organisation or European social partners). If the proposal also involves bodies with regulatory function in VET it will be considered highly relevant; Commitment: the distribution of responsibilities and tasks is clear, appropriate, and demonstrates the commitment and active contribution of all participating organisations in relation to their specific expertise and capacity; Tasks: the coordinator shows high quality management and coordination of transnational networks and leadership in complex environment. Individual tasks are allocated on the basis of the specific know-how of each partner; Collaboration/Team spirit: an effective mechanism is proposed to ensure a good coordination, decision-making and communication between the participating organisations, participants and any other relevant stakeholder. | ... / 25 | 13 points |</p>
<table>
<thead>
<tr>
<th>AWARD CRITERION (APPLICANTS’ GUIDELINES)</th>
<th>IMPACT AND DISSEMINATION</th>
<th>11 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Exploitation: the proposal demonstrates how the outcomes of the Alliance will be used by the partners and other stakeholders. It provides means to measure exploitation within project lifetime and after;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Dissemination: the proposal provides a clear plan for the dissemination of results, and includes appropriate activities and their timing, tools and channels to ensure that the results and benefits will be spread effectively to the stakeholders, policy makers, guidance professionals, enterprises and young learners in compulsory education concerning occupations with high labour market demand or new business creation potential within and after the project’s lifetime; the proposal indicates which partners will be responsible for dissemination and demonstrates the relevant experience that they have in dissemination activities;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Impact: the proposal shows societal and economic relevance and outreach. It includes partners with a significant role in the sector concerned including in education and training. It includes measures as well as targets and indicators to monitor progress and assess the expected impact (short- and long-term); It includes bodies with regulatory functions (in particular on Qualifications) that are actively involved to ensure the recognition or certification of the training content the proposal. If a European sectoral umbrella organisation representing either social partners or the sector concerned is a full partner, the proposal is considered highly relevant.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Open access: If relevant, the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences and does not contain disproportionate limitations;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Sustainability: the proposal explains how the action plan for the roll-out at National and regional levels will be developed. The proposal includes appropriate measures and the identification of financial resources (European, national and private) to ensure that the results and benefits achieved by the Alliance will have a long-term sustainability.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total (points)</strong></td>
<td>… / 20</td>
<td>70 points</td>
</tr>
<tr>
<td><strong>Total (%)</strong></td>
<td>… %</td>
<td>70 %</td>
</tr>
</tbody>
</table>
For detailed information on the assessment of award criteria, the range of scores and the respective quality levels please refer to the Guide for Experts section.

Erasmus + Programme

Sector Skills Alliances
Lot 2 Sector Skills Alliances for design and delivery of VET

Consolidated Assessment Form 2017

EXPERTS’ NAMES:

EXPERT 1  EXPERT 2  EXPERT 3

……………………………………………………………………………………………………

DATE: …………………… VERSION NUMBER: …………..

PROPOSAL INFORMATION:

Applicant organisation: ………………………………………

Proposal Number: ………………………………………

Proposal Title: ……………………………………………

Both of the experts involved in consolidation should sign below:

Signature Expert 1: …………………………………………………………………………… Date: …………..

Signature Expert 2: …………………………………………………………………………… Date: …………..

Signature Expert 3: …………………………………………………………………………… Date: …………..

✓ Thresholds

In order to be considered for funding an application has to score:
✓ at least 70 points in total and
✓ at least 13 points for the criteria “relevance of the project” and “quality of the project team and cooperation arrangements”, 16 points for the criteria “quality of the project design and implementation”, and 11 points for the criterion “impact and dissemination”.

The overall final score is to be calculated as the sum of the points given for each award criterion.

Please indicate if the proposal conforms to the funding framework and addresses the action to which it is submitted?

Yes: ☐ No: ☐

Even if you chose “no” please continue with the detailed assessment.
Review of Topics Addressed (Part B.2 of the Application Form)

Please indicate whether the options presented in Part B.2 of the Application Form provide an accurate thematic overview of the proposal according to your understanding.

Yes: ☐ ☐ No: ☐

Please specify any topics that should be deselected and/or added to provide an accurate typology of the project:

Assessment Grid

<table>
<thead>
<tr>
<th>Award Criteria</th>
<th>Score</th>
<th>Min threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AWARD CRITERION (APPLICANTS’ GUIDELINES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RELEVANCE OF THE PROPOSAL</td>
<td>… / 25</td>
<td>13 points</td>
</tr>
<tr>
<td>Link to EU policy and initiatives: the proposal takes into account and contributes to achieving the European objectives in the field of VET; takes into account and contributes to give visibility to existing EU tools and initiatives for skills development; draws on the work of a European Sector Skills Council where relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VET representation: the Alliance includes partners that adequately represent VET design and delivery;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sector representation: the Alliance includes partners that adequately represent the sector concerned;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Digital skills: extent to which the proposal integrates digital skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green skills: extent to which the proposal integrates green skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purpose: the proposal is relevant to the objectives of the action, themes and activities described in section 2;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consistency: the objectives are based on a sound needs analysis; they are clearly defined, realistic and address issues relevant to the participating organisations and to the action;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Innovation: the proposal considers state-of-the-art methods and techniques, and leads to innovative results and solutions;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>European added value: the proposal demonstrates clearly the added value generated through its trans-nationality.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments

2 QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION … / 30 16 points
<p>| AWARD CRITERION | (APPLICANTS' GUIDELINES) | Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate, concrete and practical activities to meet the identified needs and lead to the expected results; Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination); Methodology: the proposal is compliant and makes use of EU instruments and tools related to skills and occupations such as the EQF, ECVET, EQAVET, Europass, EURES, Drop ‘Pin, ESCO, etc., Whenever possible, the proposal takes into consideration and capitalizes on previous relevant activities (e.g. Member States initiatives, Knowledge Innovation Communities-KIC of the EIT, previous and on-going Sector Skills Alliances. It uses the learning outcomes approach, ECVET (units of learning outcomes) and quality assurance principles in line with EQAVET; Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity; Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated; The quality of arrangements for the recognition and validation of participants' learning outcomes, in line with European transparency and recognition tools and principles; Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project. |
| Comments | QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS | 3 | ... / 25 | 13 points |
| AWARD CRITERION | (APPLICANTS' GUIDELINES) | Configuration: the composition of the Alliance is in line with the project objectives, bringing together as relevant the expertise and competences required in curriculum design, qualification standards design, training delivery methodology and training policy. The representativeness and expertise of the partners in the sector concerned and at European level is convincingly demonstrated. The partners combine systemic and sector-related information with a solid knowledge of skills needs and training practices in their economic sector. The participation of European social partners and/or national social partners in the countries covered by the Alliance with a clear attribution of a role to develop the curriculum/a and ensure work-based learning is highly relevant. The spread and representativeness of relevant partners over the Programme Countries involved in the Alliance should be such that the Alliance has high implementation capacity in the countries covered by the Alliance (e.g. through the participation of a European sector organisation or European social partners). If the proposal also involves bodies with regulatory function in VET it will be considered highly relevant; Commitment: the distribution of responsibilities and tasks is clear, appropriate, and demonstrates the commitment and active contribution of all participating organisations in relation to their specific expertise and capacity; Tasks: the coordinator shows high quality management and coordination of transnational networks and leadership in complex environment. Individual tasks are allocated on the basis of the specific know-how of each partner; Collaboration/Team spirit: an effective mechanism is proposed to ensure a good coordination, decision-making and communication between the participating organisations, participants and any other relevant stakeholder. |</p>
<table>
<thead>
<tr>
<th>AWARD CRITERION (APPLICANTS’ GUIDELINES)</th>
<th>IMPACT AND DISSEMINATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Exploitation: the proposal demonstrates how the outcomes of the Alliance will be used by the partners and other stakeholders. It provides means to measure exploitation within project lifetime and after;</td>
<td></td>
</tr>
<tr>
<td>• Dissemination: the proposal provides a clear plan for the dissemination of results, and includes appropriate activities and their timing, tools and channels to ensure that the results and benefits will be spread effectively to the stakeholders, policy makers, guidance professionals, enterprises and young learners in compulsory education concerning occupations with high labour market demand or new business creation potential within and after the project’s lifetime; the proposal indicates which partners will be responsible for dissemination and demonstrates the relevant experience that they have in dissemination activities;</td>
<td></td>
</tr>
<tr>
<td>• Impact: the proposal shows societal and economic relevance and outreach. It includes partners with a significant role in the sector concerned including in education and training. It includes measures as well as targets and indicators to monitor progress and assess the expected impact (short- and long-term); It includes bodies with regulatory functions (in particular on Qualifications) that are actively involved to ensure the recognition or certification of the training content the proposal. If a European sectoral umbrella organisation representing either social partners or the sector concerned is a full partner, the proposal is considered highly relevant.</td>
<td></td>
</tr>
<tr>
<td>• Open access: If relevant, the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences and does not contain disproportionate limitations;</td>
<td></td>
</tr>
<tr>
<td>• Sustainability: the proposal explains how the action plan for the roll-out at National and regional levels will be developed. The proposal includes appropriate measures and the identification of financial resources (European, national and private) to ensure that the results and benefits achieved by the Alliance will have a long-term sustainability.</td>
<td></td>
</tr>
</tbody>
</table>

Total (points) | ... / 100 | 70 points |
Total (%) | ... % | 70 % |
Erasmus + Programme

Sector Skills Alliances
Lot 3 Sector Skills Alliances (Blueprint) for implementing strategic approaches to sectoral cooperation on skills

Individual Assessment Form 2017

EXPERTS' NAMES:
EXPERT 1  EXPERT 2  EXPERT 3

…………………………… ……………………………………… ……………………………..

DATE: …………………….  VERSION NUMBER: ……………

PROPOSAL INFORMATION:
Applicant organisation: …………………………………
Proposal Number: ………………………………………
Proposal Title: …………………………………………..

Both of the experts involved in consolidation should sign below:
Signature Expert 1: ………………………………………………………….. Date: …………………
Signature Expert 2: ………………………………………………………….. Date: …………………
Signature Expert 3: ………………………………………………………….. Date: …………………

✓ Thresholds

In order to be considered for funding an application has to score:
✓ at least 70 points in total and
✓ at least 13 points for the criteria "relevance of the project" and "quality of the project team and cooperation arrangements", 16 points for the criteria "quality of the project design and implementation", and 11 points for the criterion "impact and dissemination".
The overall final score is to be calculated as the sum of the points given for each award criterion.

Please indicate if the proposal conforms to the funding framework and addresses the action to which it is submitted?

Yes: ☐ No: ☐

Even if you chose "no" please continue with the detailed assessment.
Review of Topics Addressed (Part B.2 of the Application Form)

Please indicate whether the options presented in Part B.2 of the Application Form provide an accurate thematic overview of the proposal according to your understanding.

Yes: ☐ ☐ No: ☐

Please specify any topics that should be deselected and/or added to provide an accurate typology of the project:

Assessment Grid

<table>
<thead>
<tr>
<th>Award Criteria</th>
<th>Score</th>
<th>Min threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RELEVANCE OF THE PROPOSAL</td>
<td>… / 25</td>
</tr>
<tr>
<td>AWARD CRITERION (APPLICANTS’ GUIDELINES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Link to EU policy and initiatives: the proposal takes into account and contributes to achieving the European objectives in the field of VET; takes into account and contributes to give visibility to existing EU tools and initiatives for skills development; draws on the work of a European Sector Skills Council where relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Education representation: the Alliance includes partners that adequately represent education providers;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Sector representation: the Alliance includes partners that adequately represent the sector concerned;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Digital and key-enabling technologies (KETs) skills: extent to which the proposal integrates these skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Green skills: extent to which the proposal integrates green skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Purpose: the proposal is relevant to the objectives of the action, themes and activities described in section 2. The proposal contributes to building transnational networks and cooperation tools between relevant stakeholders to adapt education to emerging needs of the sector’s industry;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Consistency: the objectives are based on a sound needs analysis; they are clearly defined, realistic and address issues relevant to the participating organisations and to the action;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Innovation: the proposal considers state-of-the-art methods and techniques, and leads to innovative results and solutions;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• European added value: the proposal demonstrates clearly the added value generated through its trans-nationality;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Link to existing EU initiatives: the proposal takes into account and contributes to give visibility to existing EU tools and initiatives for skills development.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments

2 QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION … / 30 16 points
| AWARD CRITERION (APPLICANTS' GUIDELINES) | • Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate, concrete and practical activities to meet the identified needs and lead to the expected results;  
• Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination);  
• Methodology: the proposal is compliant and makes use of EU instruments and tools related to skills and occupations such as the EQF, ECVET, EQAVET, Europass, EURES, Drop Pin, ESCO, etc.. Whenever possible, the proposal takes into consideration and capitalizes on previous relevant activities (e.g. Member States initiatives, Knowledge Innovation Communities-KIC of the EIT, Sector Skills Alliances). It uses the learning outcomes approach, ECVET (units of learning outcomes) and quality assurance principles in line with EQAVET;  
• Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity;  
• Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated;  
• The quality of arrangements for the recognition and validation of participants' learning outcomes, in line with European transparency and recognition tools and principles;  
• Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project. |

| Comments | 3 QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS | … / 25 13 points |
| AWARD CRITERION (APPLICANTS' GUIDELINES) | • Configuration: the composition of the Alliance is in line with the project objectives, bringing together as relevant the expertise and competences required in skills identification and anticipation, skills supply, curriculum design, qualification standards design, training delivery methodology and training policy. The partners combine systemic and sector-related information with a solid knowledge of skills needs and training practices in their economic sector. The Alliance ensures adequate representativeness of the whole sector: the representativeness and expertise of the partners in the sector concerned and at European level is convincingly demonstrated. The participation of European social partners and/or national social partners in the countries covered by the Alliance is highly relevant. The geographical spread and representativeness of relevant partners over the Programme Countries involved in the Alliance should be such that the Alliance has high implementation capacity in the countries covered (e.g. through the participation of a European sector organisation and/or European social partners). If the proposal also involves bodies with regulatory function in Education and training it will be considered highly relevant;  
• Commitment: the distribution of responsibilities and tasks is clear, appropriate, and demonstrates the commitment and active contribution of all participating organisations in relation to their specific expertise and capacity;  
• Tasks: the coordinator shows high quality management and coordination of transnational networks and leadership in complex environment. Individual tasks are allocated on the basis of the specific know-how of each partner;  
• Collaboration/Team spirit: an effective mechanism is proposed to ensure a good coordination, decision-making and communication between the participating organisations, participants and any other relevant stakeholder. |
<table>
<thead>
<tr>
<th>AWARD CRITERION</th>
<th>IMPACT AND DISSEMINATION</th>
<th>… / 20</th>
<th>11 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>(APPLICANTS' GUIDELINES)</td>
<td>• Exploitation: the proposal demonstrates how the outcomes of the Alliance will be rolled out in the partner countries;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Dissemination: the proposal provides a clear plan for the dissemination of results, and includes appropriate activities and their timing, tools and channels to ensure that the results and benefits will be spread effectively to the stakeholders, policy makers, guidance professionals, enterprises and young learners in compulsory education concerning occupations with high labour market demand or new business creation potential within and after the project’s lifetime; the proposal indicates which partners will be responsible for dissemination and demonstrates the relevant experience that they have in dissemination activities;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Impact: the proposal shows societal and economic relevance and outreach. It includes partners with a significant role in the sector concerned including in education and training. It includes measures as well as targets and indicators to monitor progress and assess the expected impact (short- and long-term); It includes bodies with regulatory functions (in particular on Qualifications) that are actively involved to ensure the recognition or certification of the training content the proposal. If a European sectoral umbrella organisation representing either social partners or the sector concerned is a full partner, the proposal is considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Open access: If relevant, the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences and in linked open data format, and does not contain disproportionate limitations;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Sustainability: the proposal explains how the action plan for the roll-out at National and regional levels will be developed. The proposal includes appropriate measures and the identification of financial resources (European, national and private) to ensure that the results and benefits achieved by the Alliance will have a long-term sustainability beyond the project lifetime.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total (points)</th>
<th>… / 100</th>
<th>70 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total (%)</td>
<td>… %</td>
<td>70 %</td>
</tr>
</tbody>
</table>
For detailed information on the assessment of award criteria, the range of scores and the respective quality levels please refer to the Guide for Experts section.

Erasmus + Programme

Sector Skills Alliances
Lot 3 Sector Skills Alliances (Blueprint) for implementing strategic approaches to sectoral cooperation on skills

Consolidated Assessment Form 2017

EXPERTS’ NAMES:

EXPERT 1  EXPERT 2  EXPERT 3

……………………………  ………………………………………  ……………………………..

DATE: …………………………  VERSION NUMBER: …………..

PROPOSAL INFORMATION:

Applicant organisation: ………………………………………

Proposal Number: ……………………………………………

Proposal Title: ………………………………………………

Both of the experts involved in consolidation should sign below:

Signature Expert 1: ……………………………………………………………… Date: …………..

Signature Expert 2: ……………………………………………………………… Date: …………..

Signature Expert 3: ……………………………………………………………… Date: …………..

✓ Thresholds

In order to be considered for funding an application has to score:
✓ at least 70 points in total and
✓ at least 13 points for the criteria "relevance of the project" and "quality of the project team and cooperation arrangements", 16 points for the criteria "quality of the project design and implementation", and 11 points for the criterion "impact and dissemination".

The overall final score is to be calculated as the sum of the points given for each award criterion.

Please indicate if the proposal conforms to the funding framework and addresses the action to which it is submitted?

Yes: ☐ No: ☐

Even if you chose "no" please continue with the detailed assessment.
Review of Topics Addressed (Part B.2 of the Application Form)

Please indicate whether the options presented in Part B.2 of the Application Form provide an accurate thematic overview of the proposal according to your understanding.

Yes: ☐ ☐ No: ☐

Please specify any topics that should be deselected and/or added to provide an accurate typology of the project:

<table>
<thead>
<tr>
<th>Award Criteria</th>
<th>Score</th>
<th>Min threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>RELEVANCE OF THE PROPOSAL</td>
<td>… / 25</td>
<td>13 points</td>
</tr>
<tr>
<td>AWARD CRITERION (APPLICANTS’ GUIDELINES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Link to EU policy and initiatives: the proposal takes into account and contributes to achieving the European objectives in the field of VET; takes into account and contributes to give visibility to existing EU tools and initiatives for skills development; draws on the work of a European Sector Skills Council where relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Education representation: the Alliance includes partners that adequately represent education providers;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Sector representation: the Alliance includes partners that adequately represent the sector concerned;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Digital and key-enabling technologies (KETs) skills: extent to which the proposal integrates these skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Green skills: extent to which the proposal integrates green skills in the training content for one, or several related, professional profiles. Proposals including this aspect will be considered highly relevant;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Purpose: the proposal is relevant to the objectives of the action, themes and activities described in section 2. The proposal contributes to building transnational networks and cooperation tools between relevant stakeholders to adapt education to emerging needs of the sector's industry;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Consistency: the objectives are based on a sound needs analysis; they are clearly defined, realistic and address issues relevant to the participating organisations and to the action;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Innovation: the proposal considers state-of-the-art methods and techniques, and leads to innovative results and solutions;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• European added value: the proposal demonstrates clearly the added value generated through its trans-nationality;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Link to existing EU initiatives: the proposal takes into account and contributes to give visibility to existing EU tools and initiatives for skills development.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments

2 QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION … / 30 16 points
**AWARD CRITERION (E+ PROGRAMME GUIDE)**

- Coherence: the overall project design ensures consistency between project objectives, methodology, activities and budget proposed. The proposal presents a coherent and comprehensive set of appropriate, concrete and practical activities to meet the identified needs and lead to the expected results;
- Structure: the work programme is clear and intelligible, and covers all phases (preparation, implementation, exploitation, monitoring, evaluation and dissemination);
- Methodology: the proposal is compliant and makes use of EU instruments and tools related to skills and occupations such as the EQF, ECVET, EQAVET, Europass, EURES, Drop Pin, ESCO, etc.. Whenever possible, the proposal takes into consideration and capitalizes on previous relevant activities (e.g. Member States initiatives, Knowledge Innovation Communities-KIC of the EIT, Sector Skills Alliances). It uses the learning outcomes approach, ECVET (units of learning outcomes) and quality assurance principles in line with EQAVET;
- Management: solid management arrangements are foreseen. Timelines, organisation, tasks and responsibilities are well defined and realistic. The proposal allocates appropriate resources to each activity;
- Budget: the budget provides for appropriate resources necessary for success, it is neither overestimated nor underestimated;
- The quality of arrangements for the recognition and validation of participants' learning outcomes, in line with European transparency and recognition tools and principles;
- Financial and quality control: control measures (continuous quality evaluation, expert peer reviews, benchmarking activities, etc.) and quality indicators ensure that the project implementation is of high quality and cost-efficient. Challenges/risks of the project are clearly identified and mitigating actions properly addressed. Expert review processes are planned as an integral part of the project. The Alliance work programme includes an independent external quality assessment at mid-term and at the end of the project.

**Comments**

<table>
<thead>
<tr>
<th>3</th>
<th>QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS</th>
<th>/ 25</th>
<th>13 points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AWARD CRITERION (APPLICANTS' GUIDELINES)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Configuration: the composition of the Alliance is in line with the project objectives, bringing together as relevant the expertise and competences required in skills identification and anticipation, skills supply, curriculum design, qualification standards design, training delivery methodology and training policy. The partners combine systemic and sector-related information with a solid knowledge of skills needs and training practices in their economic sector. The Alliance ensures adequate representativeness of the whole sector: the representativeness and expertise of the partners in the sector concerned and at European level is convincingly demonstrated. The participation of European social partners and/or national social partners in the countries covered by the Alliance is highly relevant. The geographical spread and representativeness of relevant partners over the Programme Countries involved in the Alliance should be such that the Alliance has high implementation capacity in the countries covered (e.g. through the participation of a European sector organisation and/or European social partners). If the proposal also involves bodies with regulatory function in Education and training it will be considered highly relevant;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Commitment: the distribution of responsibilities and tasks is clear, appropriate, and demonstrates the commitment and active contribution of all participating organisations in relation to their specific expertise and capacity;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Tasks: the coordinator shows high quality management and coordination of transnational networks and leadership in complex environment. Individual tasks are allocated on the basis of the specific know-how of each partner;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Collaboration/Team spirit: an effective mechanism is proposed to ensure a good coordination, decision-making and communication between the participating organisations, participants and any other relevant stakeholder.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Award Criterion (Applicants' Guidelines)</td>
<td>IMPACT AND DISSEMINATION</td>
<td>… / 20</td>
<td>11 points</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>--------------------------</td>
<td>--------</td>
<td>-----------</td>
</tr>
<tr>
<td>- Exploitation: the proposal demonstrates how the outcomes of the Alliance will be rolled out in the partner countries;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Dissemination: the proposal provides a clear plan for the dissemination of results, and includes appropriate activities and their timing, tools and channels to ensure that the results and benefits will be spread effectively to the stakeholders, policy makers, guidance professionals, enterprises and young learners in compulsory education concerning occupations with high labour market demand or new business creation potential within and after the project’s lifetime; the proposal indicates which partners will be responsible for dissemination and demonstrates the relevant experience that they have in dissemination activities;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Impact: the proposal shows societal and economic relevance and outreach. It includes partners with a significant role in the sector concerned including in education and training. It includes measures as well as targets and indicators to monitor progress and assess the expected impact (short- and long-term); It includes bodies with regulatory functions (in particular on Qualifications) that are actively involved to ensure the recognition or certification of the training content the proposal. If a European sectoral umbrella organisation representing either social partners or the sector concerned is a full partner, the proposal is considered highly relevant;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Open access: If relevant, the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences and in linked open data format, and does not contain disproportionate limitations;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Sustainability: the proposal explains how the action plan for the roll-out at National and regional levels will be developed. The proposal includes appropriate measures and the identification of financial resources (European, national and private) to ensure that the results and benefits achieved by the Alliance will have a long-term sustainability beyond the project lifetime.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total (points)</th>
<th>… / 100</th>
<th>70 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total (%)</td>
<td>… %</td>
<td>70 %</td>
</tr>
</tbody>
</table>