Selection of students and scholars & students' issues

EACEA A.3

Erasmus+: Erasmus Mundus Joint Master Degrees
Coordinators' Conference
Brussels, 24-25 October 2017
SELECTION
attract the best and select the most motivated

SELECTION MINIMUM REQUIREMENTS
(annex X of the GA)

support and guidance in the actual scholarship management process
SELECTION is a joint consortium exercise

1. Promotion
   Diversify promotion Europe/world wide

2. Submission and registration of applications
   Ensure fairness and transparency
3. Eligibility / admission criteria

*Consortium bears the responsibility to verify all these:*

- **EMJMD Eligibility rules**
  - single nationality application;
  - 12 months rule;
  - 75% Partner C. students - 25% Programme C. students
  - no more than 3 candidates from the same country per scholarship category;
  - students’ declaration of no previous EMMC grant or no parallel EU funding;
  - residence for travel costs
- **+ consortium's/ local / national admission rules**
  check compliance!
4. Deadline for submission of selection results to EACEA: **15 April by e-mail**

5. Notification of results to applicants
Scholar scholarships

Minimum 4 scholars/guest lecturers per student intake for a minimum of 8 weeks in total per intake

- Application/selection procedure
- Mobility
- Outstanding academic and/or professional profile
- Added value
- Reporting
Students' issues
Logistical tasks (1): preparation before departure

Assisting students in
• Visa procedures
• Travel arrangements
• Finding accommodation

Preparation of a welcome guide with practical information (maps, sport facilities, living costs, etc.)
Actors involved in the visa request:

- National Agencies
- Coordinator
- Student
- Embassies
- EACEA
- EU Delegations
Visa issues

• Make information available on the project’s website (type of Visa, timing, different VISA for different mobility tracks...)
• Link to the website of competent authorities (Ministries of Foreign and Internal Affairs)
• Necessary documents
• Acceptance letters
Logistical tasks (2): arrival of students

- Opening a bank account
- earlier payment of the scholarship
  risk/consequence on the consortium!
- Registration (university, local authorities)
- Offering counselling and personal support
- Dealing with special needs
Logistical tasks (3): intercultural learning

• Assignment of a tutor / mentor

• Organising welcome + induction trainings

• Organising cultural activities

• Offering language courses
Academic services

• Mentoring students
• Lecturing students
• Keeping of records, student transcripts
• Arranging field trips
• Thesis supervision
• Organising diploma ceremony – Timing!
• Awarding degrees
• Counselling for future career and work placements
• Tracer Studies – monitoring professional career (also for promotion and sustainability)
Insurance

- Each Consortium is responsible for high quality insurance coverage during the study period
- Local legislation needs to be respected
- Obligatory Minimum Requirements for the health and accident insurance coverage are annexed to the Grant Agreement
- Obligatory for EMJMD student scholarship holders (not for EMJMD scholar scholarship holders)
- Compulsory affiliation to a mutual insurance company