

Guidelines for an Erasmus Mundus Doctoral Candidate Agreement Or Erasmus Mundus Masters Student Agreement

This document is provided for information only in order to assist Erasmus Mundus consortia in preparing their Student or Doctoral Candidate Agreements.

The existence of such an agreement prior to the enrolment of the first student / doctoral candidate in the Erasmus Mundus Joint Programme is a mandatory requirement in accordance with sections 4.5 (for masters courses) and 5.5 (for joint doctorates) of the Erasmus Mundus Programme Guide.

Actual models used by existing joint masters or doctorate consortia can be found under the following link: http://eacea.ec.europa.eu/erasmus_mundus/tools/good_practices_en.php

The objective of these Agreements is to ensure that:

- the enrolled student or doctoral candidate is provided with a comprehensive picture of all the academic, research, financial, administrative, and other aspects related to his/her participation in the Erasmus Mundus Joint Programme;
- both parties - i.e. the consortium and the individual participant - agree on these aspects and their respective responsibilities towards them.

In particular,

The Consortium is obliged to¹:

- deliver the joint programme as described in the consortium website and the scholarship/fellowship application (content, calendar, structure, degrees awarded, participation costs, etc);
- if applicable, provide the participant with the relevant "student/doctoral candidate handbooks" (/code of conduct) to be followed by local students;
- inform the participant about its performance evaluation methodologies, the criteria and timetable applied by the consortium, as well as the performance threshold to be reached in order to continue participation in the joint programme;
- inform the participant about the conditions and timetable for "re-sits";
- offer to the participant all the normal services offered to their local students (e.g. language courses, libraries, social services, internet, sport facilities, social security, insurance, etc.);
- inform scholarship/fellowship holders about the payment method and timetable;
- provide the participant with the necessary support to facilitate his/her mobility to, and installation in the different hosting universities.

¹ In reverse, and in a "passive mode", these requirements can be understood as representing the student's/doctoral candidate's rights vis-à-vis the consortium.

The student / doctoral candidate is obliged to²:

- attend and actively participate in the joint programme (lectures, seminars, training courses, etc.) in accordance with the relevant requirements;
- respect the relevant "students/doctoral candidate handbook" (/code of conduct) in place in the host institutions;
- deliver the expected outputs (/projects, essays, publications, etc.) in accordance with the joint programme's requirements;
- reach the expected performance results in order to be allowed to continue participating in the joint programme
- (for scholarship/fellowship holders only) accept that the scholarship/fellowship will be withdrawn if his/her obligations as a participant have not been met.

² In reverse, and in a "passive mode", these requirements can be understood as representing the consortium's rights vis-a-vis the student/doctoral candidate