



Requirements for an Erasmus Mundus Action 2 partnership website

These requirements on Erasmus Mundus Partnerships websites have been drawn up to help selected projects set up and manage high-quality websites.

For each Partnership, the consortium website is a vital tool for:

- Promoting the partnership
- Disseminating information about its structure and content
- Informing potential candidates about its enrolment conditions, its scholarship opportunities and the respective application procedures in respect of transparency principle
- Informing visitors about partnership activities, events, publications, etc.
- Ensuring the necessary networking between students, academics, alumni and other stakeholders concerned by its implementation

It is therefore of crucial importance that each Erasmus Mundus Action 2 Partnership has its own website which can be found easily and has its own url, independent from the partner universities' websites. The website should be used on a day-to-day basis as a key tool for the management of the project.

The following requirements represent the minimum elements that an Erasmus Mundus Action 2 partnership website must include in order to provide adequate, consistent and online information about the project:

- Project is identified as being Erasmus Mundus (EM), preferably including information on EM Action 2
- Project provides link to EM home page
- EU funding is acknowledged
- Logo of the programme is present, as provided on EACEA website (http://eacea.ec.europa.eu/about/eacea_logos_en.php)
- Members of the partnership and associate members are listed, preferably with links to their websites
- Contacts of co-ordinators in each partner HEI are available
- Target Groups are explained as defined in the Call
- Clear information is available on types of individual mobility covered
- Study fields and available programmes in partner HEIs are indicated
- Teaching languages are indicated
- Information on institutional services is provided
- Eligibility criteria are stated
- Financial conditions of the scholarship are identified (subsistence allowance, tuition fees, insurance and travel) and are in line with the guide
- The application procedure is clearly outlined
- An online application system has been prepared
- Model of student agreement is provided
- Recognition of studies are clearly explained (ECTS, transcript of records, sample of learning agreement)
- Results of selection phase(s) are available
- Regulations on protection of personal data is respected
- Website is updated with pertinent information (call dates, news etc)
- Contact e-mail and a telephone number for general inquires are provided
- There is a FAQ section
- A sample of promotional materials is available