

Annex III to the Specific Grant Agreement

Erasmus+: Erasmus Mundus Joint Doctorate (EMJD)

Reporting template for the submission of a

Second pre-financing request and/or Final Report

Applicable for SGAs 2012-2017

THIS REPORT IS SUBMITTED UNDER THE FRAMEWORK PARTNERSHIP AGREEMENT

- (e.g. "2012 – 0011")

- In the context of a request for a second pre-financing for the specific grant agreement number:

- (e.g. "2015 –1234")

- In the context of the mandatory final report for the specific grant agreement number:

- (e.g. "2012 –5678")

(please tick/fill-in the relevant box/es)

EMJD website:

(please insert URL as applicable)

How do I submit the report?

- The report form must be submitted by the beneficiary on behalf of the whole Erasmus Mundus Joint Doctorate consortium. The signature by the legal representative in the financial declaration confirms that a process of consultation and approval has been carried out within the consortium. You should carefully read Chapter IV of the **Administrative and Financial Handbook** before submitting your report form.

Please find the Administrative and Financial Handbook here:

http://eacea.ec.europa.eu/erasmus_mundus/beneficiaries/beneficiaries_action_1_en.php

Under the section > II. Contractual documents > Administrative & Financial Handbook > EMJD and then choose the correspondent SGA.

- In order to avoid a rejection of the report, you must fill-in the **mandatory administrative/ content/ financial checklists** (see pages 5-6) of the report form, and to provide the mandatory annexes (see pages 15-21).
- The Doctoral Candidates' fellowship data extracted from the "**EACEA Mobility Tool**" (Part C of the report) must contain all relevant information related to the enrolled Doctoral Candidates funded by the Erasmus+ Programme during the course edition(s) concerned by this report. Please refer to the EACEA Mobility Tool User Manual for further information. Any empty fields in the output must be explained in the report.

The EACEA Mobility Tool User Manual can be retrieved here:

<http://iis-cfprod.eacea.ec.europa.eu/mobility/docs/EACEA-Mobility-database-guidelines-EM.pdf>

- The **original of the report** must be sent not later (as per postmark) than **by the deadline specified in the Specific Grant Agreement** related to the course edition (= Doctoral Candidate intake) concerned:

Education, Audiovisual and Culture Executive Agency (EACEA)

Unit A3 – Erasmus+ : Higher Education – Erasmus Mundus and Joint Master Degrees

Avenue du Bourget, 1

BOUR 02/29

BE-1049 Brussels/ Belgium

You are strongly advised to send your report by **registered post** (or express courier) to ensure a record of postage. Additionally, you are advised to keep a copy of it, including annexes. Please note that a non-submission of the contractually required reports may result in penalties or even in the termination of the Framework Partnership Agreement, in accordance with the General Conditions of the framework partnership agreement.

An **electronic version of the submitted report** must be sent not later than **the deadline specified in the Specific Grant Agreement** related to the course edition concerned (Doctoral Candidate intake) to **eacea-em-consortia@ec.europa.eu**.

What do I submit for a request for second pre-financing or for a Final Report?

You will find below the list of documents to be submitted

Please remember that a second pre-financing request can only be submitted once at least 70% of the Agency's first pre-financing amount has been spent by the consortium.

Cover page and administrative/ content/ financial checklists

Cover page and checklists must be submitted for a **second pre- financing request and/or for a Final Report.**

Part A

This part has to be submitted for a **Final Report.**

It covers information related to a finished Joint Doctorate Programme edition (i.e. Doctoral Candidates having just graduated).

Part B

This part has to be submitted for a **final report.**

Part C

This part has to be submitted for a **second pre-financing request and for a Final report.**

Part D.1

This part has to be submitted for a **Final Report.**

Part D.2

This part has to be submitted for a **second pre-financing request.**

Beneficiary Declaration

For a **Final Report**, the Beneficiary Declaration related to **Part D.1** has to be signed and submitted.

For a second **pre-financing request**, the Beneficiary Declaration related to **Part D.2** has to be signed and submitted.

Annexes

- **Annex 1:** Fixed living allowance breakdown table for employment contracts (applicable for **Final Report**)
- **Annex 2:** Anonymous copy of EMJD diploma(s) issued (applicable for **Final Report**)
- **Annex 3:** Cost declaration "Students with special needs" (if applicable) (applicable for **Final Report**)
- **Annex 4:** EMJD Final Summary Report (**applicable for Final Reports when the last EMJD course edition within the Framework Partnership Agreement has been finished**)
- Other optional annexes (e.g. statistics from Doctoral Candidate course evaluations, etc.) may be attached.

Checklists

**Please complete and submit together with the final report and/or
second pre-financing request**

<u>ADMINISTRATIVE CHECKLIST</u>	Second prefin.	Final Report
The second pre-financing request and/or the final report are signed by the legal representative (otherwise an authorisation to sign on his/her behalf must be submitted) and have been sent to the address indicated on p. 2.	<input type="checkbox"/>	<input type="checkbox"/>
The Agency's template for reporting has been respected.	<input type="checkbox"/>	<input type="checkbox"/>
An electronic version (compatible with Agency's system) of the report has been submitted to the EACEA mailbox eacea-em-consortia@ec.europa.eu	<input type="checkbox"/>	<input type="checkbox"/>
The technical Part A of the report incl. Annexes 1-4 where applicable are enclosed	n/a	<input type="checkbox"/>
The Part B of the report is enclosed	n/a	<input type="checkbox"/>
The Part C of the report is enclosed	<input type="checkbox"/>	<input type="checkbox"/>
The financial Part D.1 of the report is enclosed	n/a	<input type="checkbox"/>
The Financial Part D.2 of the report is enclosed	<input type="checkbox"/>	n/a
Final costs are presented against the agreed contractual budget breakdown (including all contractual budget amendments where applicable)	<input type="checkbox"/>	<input type="checkbox"/>
<u>NB</u>: if one of the above conditions has not been respected, the report is not admissible and will be rejected.		

<u>CONTENT CHECKLIST</u>	Second prefin.	Final Report
<p><u>Part A</u>: all reporting questions have been addressed according to the guidelines.</p> <p><u>Part C</u>: EACEA Mobility Tool (EMT):</p> <p>All relevant data has been up-dated for main list/window Doctoral Candidates (mobility tracks/periods, ECTS, number/amount of payments).</p> <p>All extracted EMT lists (scholarship holders, non-scholarship holders, scholars) have been dated and signed by the coordinator.</p>	<p style="text-align: center;">n/a</p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>

<u>FINANCIAL CHECKLIST</u>	Second prefin.	Final Report
<p><u>Part D</u> has been completed according to the instructions given.</p> <p>The total expenditure as indicated in the EMT print-out is updated and correct.</p> <p>In the Financial Part, the amount of interests received on pre-financing is declared, or "0 EUR" is reported with an explanation given to confirm that no interest was yielded (not applicable for EMJDs with a SGA 2013 or ulterior editions).</p> <p>The financial declaration on grant for "Doctoral candidates with special needs" (Annex 3) is enclosed and signed by the legal representative.</p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;">n/a</p> <p style="text-align: center;">n/a</p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>

PART A: TECHNICAL PART

Reporting questions related to the finished course edition (the latest graduated cohort)

Information to be provided for a Final Report¹

1. Feedback on Agency's follow-up requests as indicated in the last report acceptance letter.
2. Milestones of the course edition (Doctoral Candidate selection, research tracks and mobility paths, delivery of the taught part of the EMJD; supervision of Doctoral Candidates thesis and performance assessment, graduation ceremony, etc).
3. Drop-out cases of fellowship holders (who, when, why).
4. Doctoral Candidate services provided (administrative support, language courses, events organised, services for Doctoral Candidates with "special needs", etc.).
5. Quality Assurance measures (changes/updates of course content and teaching to ensure academic excellence, results of Doctoral Candidate course assessments, external QA, audits, etc.).
6. The Consortium organisation (administrative, academic, research and financial management, elements of integration/jointness) and specific roles of individual partners (including, if applicable, associated partners).
7. Degree(s) awarded (or to be awarded) to graduated Doctoral Candidates (and more particularly the progress made toward the award of joint degrees). If applicable, please report on any remaining difficulties in the degree awarding process, and comment the solution(s) proposed by the consortium (possibly after consultation with the respective national authorities).

¹ A Final Report covers information related to a finished Master Course edition (i.e. Doctoral Candidates having just graduated).

8. Joint Doctorate Programme promotion activities (general publicity and awareness-raising/attractiveness measures, course website, conferences, events, etc.).
9. Joint Doctorate Programme sustainability measures (external sponsors, non-EU fellowship mobilised, strategic plans, etc.).
10. Joint Doctorate Programme employability efforts (links with the socio-economic sector, career prospects, etc.).
11. Could you highlight any good practises applied under the course edition? Have you encountered any problems or do you have any other important observations/comments?

PART B: EM FELLOWSHIP HOLDERS REPORT

(This table is to be completed for each of the EM fellowship holders currently enrolled in the consortium. To be copied as necessary)

Doctoral Candidate name (first name - LAST NAME)	Enrolment date in the Joint Programme*
Name and Institution of the Doctoral Candidate Supervisors²	
Title of the EMJD research project	
Short summary of the EMJD research project* (the summary must include the mandatory mobility elements as well as the taught/training components and the main milestones for the doctoral candidate supervision and/or research deliverables)(the summary must also report on how the research project is respecting regulations on ethical grounds, if applicable)	
Main activities implemented by the doctoral candidate since the delivery of the last report	

² *This relevant information should be provided only once for the entire duration of the doctoral candidate EM joint programme's activities, unless changes have occurred since the date of delivery*

PART C: Doctoral Candidate data extracted from the "EACEA Mobility Tool" (EMT)

The report form must always be accompanied by the data extracted from the EACEA Mobility Tool duly signed by the coordinator.

EACEA Mobility Tool – User Manual

<http://iis-cfprod.eacea.cec.eu.int/mobility/docs/EACEA-Mobility-database-guidelines-EM.pdf>

After having completed and verified the relevant data for Doctoral Candidates enrolled in the course edition concerned (i.e. dates and places of mobility, activities implemented, ECTS credits earned by Doctoral Candidates, fellowship amounts disbursed and, if applicable, name of the degree awarded and graduation date), you must use the standardised outputs available in the EACEA Mobility tool.

Scholarship holders' data

(output retrieved from the home page of the course edition concerned)

Doctoral Candidates
Main List [+] | Reserve List [+] | Non-selected List [+] | Drop-out List [+] | Non-Scholarship holders [+] | Cancelled applications [+]

Category	Default quota	Specific Quota	Persons/Qta	Add to a list
Category A	5	<input type="text" value="5"/>	0 / 5	Add to selected category
Category B	3	<input type="text" value="3"/>	0 / 3	Add to selected category
Western Balkans and Turkey Window	1	<input type="text" value="1"/>	0 / 1	Add to selected category

Validate

Lock and Submit Progress report Final report UnLock

To be used for the Second Pre-Financing request and the Final Report

Non-scholarship holders' data

(output retrieved from the "Non-Scholarship holders" list of the course edition concerned)

Doctoral Candidates
Main List [+] | Reserve List [+] | Non-selected List [+] | Drop-out List [+] | Non-Scholarship holders [+] | Cancelled applications [+]

Category	Default quota	Specific Quota	Persons/Qta	Add to a list	Bulk Phases Change Dates
Category A	200	<input type="text" value="200"/>	0 / 200	Add to selected category	<input type="checkbox"/>
Category B	200	<input type="text" value="200"/>	5 / 200	Add to selected category	<input type="checkbox"/>

Validate

Export list

Category A
 Category B

PDF Excel

PART D: FINANCIAL PART/BENEFICIARY DECLARATION

PART D.1: FINANCIAL DECLARATION FOR SUBMISSION OF A FINAL REPORT

Please fill in the table below accurately and in full coherence with your SGA for the respective student intake. **Column A** must reflect the amount which the Agency has already paid for this SGA. The figures in **column B** must show the consortium lump sum and the total expenditure per Doctoral Candidate category as featuring in the EMT extract for this course edition. All figures are in EUR.

Specific Grant Agreement Number: -

Type	Total pre-financed (A)	Total expenditure (B)	Balance (A minus B)
Consortium flat rate/lump sum*1		50,000	
EMJD Category A Fellowships / Partner Country			
EMJD Category B Fellowships / Programme Country			
Western Balkan and Turkey Fellowships (where applicable) *2			
Total			
Interests yielded by the pre-financing payments*3			
TOTAL (in the event of a positive balance, the relevant amount will be recovered by the Agency)			

*1: Provide a brief description on how the consortium management flat rate/lump sum was used.

*2: Western Balkan and Turkey = Albania, Bosnia-Herzegovina, The former Yugoslav Republic of Macedonia, Montenegro, Serbia, Kosovo and Turkey. In case of specific windows for SGA 2014 (e.g. Western Balkan/FYROM and Turkey, please adapt the rows in accordance with the Annex II (Estimated Budget for the Action) of the Specific Grant Agreement. From SGA 2015 onwards no windows are included.

*3 To be completed only for EMJDs with a 2012 SGA If no interests are declared, justify here the reason (mandatory for SGA 2012). Please note that the indication of interests is not applicable for EMJDs with a SGA 2013 or onwards.

BENEFICIARY DECLARATION (related to Part D.1 of a Final Report)

I, the undersigned, hereby irrevocably declare that:

- the information contained in this report is accurate and in accordance with the facts,
- as stipulated in the EM Programme Guide, the consortium established an employment contract with the Doctoral Candidates in accordance with the national law/s of the country/ies in question,³
- this employment contract guarantees adequate and equitable social security provisions (including sickness and parental benefits, health and accident insurance, pension rights and unemployment benefits) in accordance with national law/s of the country/ies in question,
- the duly updated Doctoral Candidates data extracted from the "EACEA Mobility Tool" (EMT) signed by the coordinator include the accurate up-to-date fellowship amounts spent on each Doctoral Candidate,
- the total expenditure as indicated in the EMT print-out is in full coherence with the figures indicated in Part D.1 (NB: the only possible difference between the amount indicated in the EMT print-out compared to the financial declaration is the management lump sum amount),
- the information has been checked and approved by the partners involved,
- the amounts are accurate and reflect the real gross Erasmus Mundus fellowship amount,
- in case the TOTAL amount calculated in the last column "Balance" is positive, I agree that this amount should be recovered by the Agency.

Signature of the beneficiary's legal representative (if the signatory is not the legal representative as indicated to the Agency, add an authorisation to sign on his/her behalf):

Name and position of the legal representative (in CAPITAL LETTERS):

Date of signature:

Signature and stamp of institution:

³ If an employment contract may not be awarded and the university/ies opt for the stipend formula, the paragraphs concerning the employment contract can be deleted from this beneficiary declaration. In this case, the beneficiary must justify the use of the stipend in a separate sheet, which also has to be signed by the legal representative.

PART D.2: FINANCIAL DECLARATION FOR SUBMISSION OF A REQUEST FOR SECOND PREFINANCING

This financial declaration must be filled in when requesting a second pre-financing within a Specific Grant Agreement. Please note that a second pre-financing request can only be submitted once at least 70% of the Agency's first pre-financing amount has been spent by the consortium.

In the table below, **row A** refers to the total budget of your SGA; this figure must take into account any **contractual budget amendments** which have been approved by the Agency until the submission of the second pre-financing request. The figure in **row B** must reflect the amount(s) which the Agency has already paid to the beneficiary, i.e. the first pre-financing (and any other additional payments, e.g. for Doctoral Candidates with special needs). **Row C** is the amount which refers to the total amount spent for Doctoral Candidates **and the amount of the management lump sum** spent at this stage. **Row D** indicates the ratio between rows C and B. All figures are in EUR.

Specific Grant Agreement Number: -

A	Total amount of the Grant:	
B	Amount of the first pre-financing payment received	
C	Amount of the grant spent by the consortium at the time of the present request (including the <u>management lump sum</u>)	
D	Percentage of the 1st pre-financing used (C / B)* x 100	%

In addition, please fill-in the two boxes below

Drop-out cases of EMJDs fellowship holders (for SGA mentioned above)	<i>Name(s), category, drop-out date (dd/mm/yy)</i>
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Course management problems/ other major problems related to on-going cohorts or the preparations for the next intake	<i>If applicable, provide an explanation including envisaged solutions and decisions taken</i>
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BENEFICIARY DECLARATION (related to Part D.2 of a Request for Second Pre-financing)

I, the undersigned, hereby irrevocably declare that:

- the information contained in this report is accurate and in accordance with the facts,
- as stipulated in the EM Programme Guide, the consortium established an employment contract with the Doctoral Candidates in accordance with the national law/s of the country/ies in question⁴,
- this employment contract guarantees adequate and equitable social security provisions (including sickness and parental benefits, health and accident insurance, pension rights and unemployment benefits) in accordance with national law/s of the country/ies in question,
- the duly updated Doctoral Candidates data extracted from the "EACEA Mobility Tool" (EMT) signed by the coordinator include the accurate up-to-date fellowship amounts spent on each Doctoral Candidate,
- the information has been checked and approved by the partners involved.

- the amounts are accurate and reflect the true expenditure of the specific grant agreement concerned,

Signature of the beneficiary's legal representative (if the signatory is not the legal representative as indicated to the Agency, add an authorisation to sign on his/her behalf):

Name and position of the legal representative (in CAPITAL LETTERS):

Date of signature:

Signature and stamp of institution:

⁴ If an employment contract may not be awarded and the university/ies opt for the stipend formula, the paragraphs concerning the employment contract can be deleted from this beneficiary declaration. In this case, the beneficiary must justify the use of the stipend in a separate sheet, which also has to be signed by the legal representative.

ANNEX 1

Fixed living allowance breakdown table for Employment Contracts⁵

Gross EU contribution	€ 2.800
Social security costs	
Taxes (to specify)	
Net salary	€

Signature of the beneficiary's legal representative*
Name and position (in capital letters):

Date:

Signature and stamp of institution:

**if the signatory is not the legal representative (as indicated to the Agency, please add a valid document confirming the signatory's authorisation to sign on the legal representative's behalf).*

⁵ This table must be filled in for each employment contract provided to Doctoral Candidates within the EMJD.

ANNEX 2

Anonymous copy of the Joint Doctorate Programme diploma(s) issued

ANNEX 3

Cost declaration for "Doctoral Candidates with special needs"

Name and Acronym of the Joint Doctorate Programme:

FPA number:

SGA number:

Name of "special needs" recipient:

(if more than one recipient, please use a separate declaration form for each recipient)

Type of cost as listed in the annex of SGA (e.g. therapy/ medication/equipment/etc.)	Real cost incurred by recipient/ project for special needs	Maximum amount covered by the "special needs" grant (75% of eligible real costs incurred)
Total EU funding for special needs		

Signature of the beneficiary's legal representative⁶

Name and position (in capital letters):

Date:

Signature and stamp of institution:

⁶ if the signatory is not the legal representative (as indicated to the Agency, please add a valid document confirming the signatory's authorisation to sign on the legal representative's behalf).

ANNEX 4

Final Summary Report

In the context of your Framework Partnership Agreements (FPA), your Joint Doctorate Programme has been funded for 5 consecutive editions (cohorts of fellowship holders), giving your consortium a comprehensive experience in the implementation and monitoring of the Programme.

In accordance with the requirement specified under [chapter IV \(G\)](#) of the Financial and Administrative Handbook attached to the Specific grant Agreements (SGA), "*At the end of the framework partnership period for which a Joint Doctorate programme has been selected, the coordinating institution of the consortium shall submit a Final Summary Report on the experience of running the Joint Doctorate programme and the fellowship scheme (Annex III to the specific grant agreement). This Final Summary Report will cover the entire eligibility period and will be a summary of the findings of the annual Final Reports. .*"

This Final Summary Report (**length min. 10, max. 15 pages – font Arial 12**) is therefore distinct to the reports you have delivered hitherto. It serves a different and equally valuable purpose by drawing out and celebrating the full range of your experience (both the successes and challenges) for the benefit of the Joint Doctorate Programmes. With this report, you should therefore above all highlight your EMJD good practices, lessons learnt and recommendations for the future in a critically reflective manner. Please illustrate your report, as far as possible, with specific examples.

When addressing the different elements in the report, you are invited to:

- Take into account the original application submitted by your consortium and selected by the Commission, keeping in mind what was written in it and explaining in the relevant sections, how (/why), through the implementation of the EMJDs, some aspects have evolved (/been adapted);
- Take into consideration the consortium as a whole and the impact of the EMJD in each of the participating HEIs. In order to do so, please circulate the report among your partners and address the questions from the perspective of each of them;
- Provide a brief description of good practices developed in the framework of your EMJD, providing, either a link to a website where further information is easily available, or the name of a contact person who can be contacted for additional information.

Reporting questions

A. Relevance and Research Quality

A.1- Have all your EMJD objectives as stated in the application (including in scientific and socio-economic terms) in relation to the needs analysis in the field(s) been met?

A.2- Clarify your joint programme's added value and distinctiveness compared with existing programmes at national, European and international level. Please justify your arguments by giving concrete evidence.

A.3- Was the expected outcome from the innovative, educational, scientific and technological points of view acquired?

A.4- Was the level of internationalisation in terms of concrete international experience and activities relevant to the EMJD objectives? To what extent the third country organisations were significant to reach the EMJD objectives?

B. Quality and course integration

B.1- Which good practices in terms of doctoral/graduate/research schools or *co-tutelle* arrangements have been put into practice? What were the measures foreseen in order to provide a strong research environment and to enhance excellence and international cooperation? How did the programme ensure full recognition for all the training and research activities performed by the fellows?

B.2- Were the mandatory mobility periods according to the Erasmus+/EM guidelines respected? Were they justified in relevance and appropriately organised?

B.3- Was the quality of joint supervision and monitoring of the candidate activities, to ensure the highest quality of outcomes, met?

B.4- Were the language policy objectives, originally foreseen, met?

C. Student issues

C.1- Please list the services (housing facilities, coaching, activities aimed at social integration, visa assistance and social insurance, banking) offered to the candidates while on mobility

C.2- What type of agreement/contract was offered to the candidates and did it meet E+/EM minimum requirements and allocated monthly amount? How did the consortium provide comparable benefits and services to the fellowship holders for the period beyond the three year covered by the fellowship grant?

C.3- Were the joint course implementation rules and mechanisms, mutual rights, obligations and responsibilities of the two parties as regards to academic, administrative and financial aspects of the student's participation in the EMJD respected?

C.4- Specify in what way the consortium adhered to and implemented the European charter for Researchers and the Code of Good Conduct for the Recruitment of Researchers.

D. Cooperation arrangements

D.1- Was the consortium composition and the expertise of the key academic and research staff involved relevant to achieve the EMJD objectives?

D.2- What challenges with regard to the joint delivery of the course (fellowship selection, admission, examination, mobility pats etc.) and/or success stories did you encounter? Please give concrete examples.

D.3- To what extent did the programme include inter-sectorial and inter-organisational collaboration?

D.4- To what extent have non-academic organisations been involved in the course implementation and/or evaluation? For example, with respect to participation in the delivery of the course (delivery of specialised seminars, workshops, etc.) and/or its evaluation (evaluation and revision of course content). How effective was this contribution?

D.5- Did the nature of non-academic involvement change over the five successive editions of your EMJD? Please share any success stories, lessons learnt and recommendations for the future.

D.6- Describe the kind and nature of the degree awarded? Did the consortium achieve to deliver a fully accredited and recognised joint degree? If not, which were the obstacles encountered?

D.7- What was the degree of institutional commitment of the consortium's partners? How clearly defined was the partner role and how were these roles endorsed in an EMJD Consortium Agreement?

D.8- Describe the management and/or supervision board working mechanism. To what extent are doctoral candidates involved in the coordination and implementation tasks? How is the feedback system (i.e regular surveys) established and used?

D.9- How was the E+/EM grant (especially lump sum and contribution to the participation costs) used and how was it distributed among the partners. Please provide justification regarding the laboratory costs (if any), what they consisted of and if taken into account for the calculation of the participation costs.

E. Impact and dissemination

E.1- Describe the information and promotion strategy used to attract and enrol candidates from both EU and non-EU countries.

E.2- Describe which measures were undertaken to ensure the candidate's future employability and to post monitor the career development once graduated.

E.3- Please describe whether you have any information on the post-graduation activities (tracer studies) amongst the fellowship holders? Describe how you collect this information and what type of data is collected. For example, how many found a job after graduation - if applicable, specify if in any of the host HEIs' countries, in their home country or elsewhere.

E.4- Please provide feedback on internal and external evaluations and quality assessments carried out and/or still on-going

F. Any other comments

F.1- Would you like to highlight any other aspects? What do you consider a success story in your EMJD? What was the most challenging part of your undertaking? Any lessons learned? Would you like to make any recommendation for future EU programme activity for joint degrees?

G. Doctoral candidate participation (please fill-in the table below)

		2012	2013	2014	2015	2016	2017	total
A	EMJD fellowship applicants							
B	EMJD fellowships (category A/Partner Country) offered							
C	EMJD fellowships (category B/Programme Country) offered							
D	EMJD fellowship holders (category A/Partner Country) actually enrolled							
E	EMJD fellowship holders (category B/Programme Country) actually enrolled							
F	Non-scholarship holders enrolled from Partner Countries							
G	Non-scholarship holders enrolled from Programme Countries							
H	Total fellows enrolled							
I	EMJD fellowship holders graduated							
J	Other enrolled doctoral candidates graduated							
K	Total graduated fellows							