



Education, Audiovisual and Culture Executive Agency

Erasmus+: Higher Education – Erasmus Mundus Joint Master Degrees

**SPECIFIC GRANT AGREEMENT
FOR AN ACTION Nr «NO_REF» - EMMC
within the
FRAMEWORK PARTNERSHIP AGREEMENT
Nr «CLAUSE PARTICULIERE»**

This specific agreement ("the agreement") is concluded between:

The Education, Audiovisual and Culture Executive Agency ("the Agency"), acting under powers delegated by the Commission of the European Union ("the Commission"), and represented by Mr. Klaus HAUPT, Head of Unit A3 – Erasmus+: Higher Education – Erasmus Mundus Joint Master Degrees,

of the one part,

and

«DEMA_NOM_CONT» ,

«ADRE_RUE», «ADRE_NUM»

«ADRE_BUILD»

PO BOX «ADRE_BOX»

«DEMA_ST_NAME» - «ADRE_COD_POS» «DEMA_ST_CITY»

("the partner"), represented for the purposes of signature of this agreement by «RESI_NOM»

of the other part.

HAVE AGREED

On the **Conditions** below, and the following Annexes

- Annex I: List of students eligible to participate in the Erasmus+: Erasmus Mundus Masters Course**
- Annex II: Estimated budget for the action**
- Annex III: Report form**
- Annex IV: Administrative and Financial Handbook**
- Annex V: Minimum Insurance Requirements**

which form an integral part of the agreement:

Article 1 – Purpose of the agreement

The agreement is concluded in the context of the partnership established between the parties. It is drawn up in accordance with the relevant terms of the above mentioned framework partnership agreement signed between the Agency and the partner.

A European Union grant is awarded under the terms and conditions set out in this agreement and the framework agreement and their respective annexes, which the partner hereby declares that he has taken note of and accepts, for the action entitled «**PROJ_TIT**» ("the action").

The partner accepts the grant and undertakes to do everything in his power to carry out the action as described in Annex I of the above mentioned framework partnership agreement, in accordance with its terms and conditions, and acting on his own responsibility.

Article 2 – Duration of the action

The agreement shall enter into force on the date when the last of the two parties signs.

The period of implementation of the action shall begin on «**DEDE_DAT_DEB_CON**» (the "starting date") and shall end on «**DEDE_DAT_FIN_CON**» (the "closing date").

The period of implementation of the action shall determine the period of eligibility for the European Union grant.

Article 3 - Financing the action

The total cost of the action is estimated at EUR «**DEDE_MNT_PRO**», as shown in the estimated overall budget in Annex II. The Agency shall co-finance the action for a maximum of EUR «**DEDE_MNT_PRO**» as shown in the estimated overall budget in Annex II.

This co-financing shall take the form of:

1. A lump sum of € 50.000 to cofinance the consortium management costs and costs for invited scholars and guest lecturers;
2. Unit costs to co-finance the following categories of implementation costs of individual mobility of students:
 - travel and installation costs,
 - living allowances,
 - participation costs (including insurance coverage).

The applicable formulas for the financing in the form of unit costs appear in the Programme Guide of Erasmus+ Programme.

The final amount of the grant shall be determined as specified in Article II.17 of the framework partnership agreement, without prejudice to Article II.19 thereof.

Article 4 – Payment arrangements

4.1 Pre-financing:

Within 30 days of the date when the last of the two parties signs the agreement, a pre-financing payment shall be made to the partner representing:

- **70%** of the maximum amount specified in Article 3 if the course has a duration of **one academic year** as indicated in Annex II or
- **60%** of the maximum amount specified in Article 3 if the course has a duration of **more than one academic year** as indicated in Annex II.

4.2 Further pre-financing:

A second pre-financing payment, subject to having used at least 70% of the previous pre-financing installment paid, representing:

- **30%** of the maximum amount specified in Article 3 if the course has a duration of **one academic year** as indicated in Annex II or
- **40%** of the maximum amount specified in Article 3 if the course has a duration of **more than one academic year** as indicated in Annex II.

The request for the further pre-financing payment must be submitted by using the documents specified in Annex III of this agreement. The Agency shall have 60 days to approve or reject the documents accompanying the request for payment, and to pay the further pre-financing, or to request additional supporting documents or information under the procedure laid down in article II.15.2 of the framework agreement. The partner shall have 15 days in which to submit additional information or a new report.

The Agency may suspend the period for payment in accordance with the procedure in Article II.15.2 of the framework agreement.

The Agency may suspend the period for payment in accordance with the procedure in Article II.16 of the framework agreement.

4.3 Financial Closure:

The partner shall submit a final report by using the report form in Annex III to this agreement.

The Agency shall have 60 days to approve or reject the documents accompanying the request for payment, and to pay the balance in accordance with Article II.17 of the framework agreement, or to request additional supporting documents or information under the procedure laid down in article II.15.3 of the framework agreement. The partner shall have 30 days in which to submit additional information or a new report.

The Agency may suspend the period for payment in accordance with the procedure in Article II.16 of the framework agreement.

A possible recovery representing the balance of the grant determined in accordance with Article II.18 of the framework agreement shall be made by the Agency following approval by the Agency of the final report.

Article 5 – Submission of reports and other documents

The provisions relating to the submission of the reports and other documents referred to in Article 4 (Payment arrangements) must be submitted in one original as well as an electronic version in one of the official languages of the European Union in accordance with the following schedules:

- Further pre-financing request **when at least 70% of the first pre-financing has been spent**
- Final Report within **one month after the "closing date"** stated in Article 2 of this agreement.

Article 6 – Bank Account

Payments shall be made to the beneficiary's bank account or sub-account denominated in euros, as indicated below:

Name of bank: **«DEST_BAN_NOM»**

Account holder: **«DEST_NOM»**

IBAN account code: **«DEST_IBAN_CD»**

This account or sub-account must identify the payments made by the Agency.

Article 7 – Other Special conditions

The following special conditions apply to this agreement

7.1 – Publicity obligations

a) For purpose of the application of Article II.6 of the framework agreement relating to the publicity, the beneficiary shall use the logo and follow the instructions available on the following Internet websites:

http://ec.europa.eu/dgs/education_culture/promotional_en.htm and
https://eacea.ec.europa.eu/about-eacea/visual-identity_en

b) Obligations of the beneficiary

Information requirements: The beneficiary shall inform the public, press and media of the action (internet included); which must, in conformity with Article II.6 of the framework agreement, visibly indicate “with the support of the Erasmus+ Programme of the European Union” as well as the graphic logos.

Where the action, or part of the action, is a publication the mention and graphic logos shall appear on the cover or the first pages following the editor's mention.

Use of signs and posters: If the action includes events for the public, signs and posters related to this action shall be displayed. This shall include the logos mentioned under point a).

Authorisation to use the logos described in point a) implies no right of exclusive use and is limited to this agreement.

If the action is co-financed, the importance given to the above-mentioned publicity must be in proportion with the level of European Union financing.

c) The Agency shall consider this publicity obligation, foreseen in Articles 7.1 (a) and II.6 of the framework agreement as a substantial obligation within the meaning of Article II.12.2 (b) of the framework agreement.

7.2 – Dissemination

The coordinator must pay specific attention to the importance of dissemination, exploitation of results of the action and to their visibility at a transnational level.

In addition, the coordinator shall provide the Agency and/or the Commission with information requested in order to promote the Erasmus+ Programme and disseminate the results. This may include answering questionnaires, conduct student surveys and entering data into databases.

7.3 – Insurance scheme

The partner shall provide an insurance scheme that guarantees adequate coverage in accordance to Annex V of this agreement.

7.4 – General provisions on payments

By way of derogation from Article I.5 and Article II.16.4 of the above mentioned Framework Partnership Agreement, interest yielded by pre-financing paid to the partner is not due to the Agency.

SIGNATURES

For the partner

For the Agency

«RESI_NOM»

Function:

Klaus HAUPT

Head of Unit

Done in

Date:

,

Done in Brussels,

Date:

In duplicate

SPECIFIC GRANT AGREEMENT NUMBER - «NO_REF» - EMMC

Annex I

**List of students eligible to participate
in the Erasmus+: Erasmus Mundus Masters Course**

SPECIFIC GRANT AGREEMENT NUMBER - «NO_REF» - EMMC

Annex II

Estimated budget for the Action

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Annex III

Report Form

These documents are available at:

http://eacea.ec.europa.eu/erasmus_mundus/beneficiaries/beneficiaries_action_1_en.php

SPECIFIC GRANT AGREEMENT NUMBER - «NO_REF» - EMMC

Annex IV

Administrative and Financial Handbook

This document is available at:

http://eacea.ec.europa.eu/erasmus_mundus/beneficiaries/beneficiaries_action_1_en.php

Annex V

Minimum Insurance Requirements

This document is available at:

http://eacea.ec.europa.eu/erasmus_mundus/beneficiaries/beneficiaries_action_1_en.php